

## Incomplete or Unsatisfactory Practicum

**INCOMPLETE Practicum:** If a Teacher Candidate is unable to complete a practicum because of illness or other circumstances requiring compassionate consideration, the practicum is considered incomplete and a make-up practicum will be scheduled. The Teacher Candidate must first satisfy the Associate Dean that he or she is sufficiently well to enter a new practicum placement. Such demonstration may require medical or other documentation.

**UNSATISFACTORY Practicum:** A practicum may be judged unsatisfactory and terminated early for any of a number of reasons, including but not limited to:

- lack of care, respect, trust, or integrity;
- unprofessional attitude or poor work ethic (e.g., unexcused absences, repeated late arrivals);
- lack of preparation (e.g., lesson plans not prepared in time for Associate Teacher review);
- lack of progress in skill development (e.g., inability to respond to constructive advice & guidance);
- lack of progress in developing independence in teaching or preparing for teaching;
- lack of rapport with students or others in the school;
- insufficient cognitive, communicative, sensory/motor, or emotional/social/interactional abilities to ensure the physical safety, psychological health, or educational well being of students (see Appendix 1, Requirements for Becoming a Teacher).

A Teacher Candidate who receives an unsatisfactory evaluation from his or her Associate Teacher or Practicum Consultant will meet with the Manager of Field Experiences and the Associate Dean or designate. The Teacher Candidate's status in the program becomes **conditional** upon satisfactory progress in the program and successful completion of a make-up practicum. A second unsatisfactory practicum report constitutes failure of the B.Ed. program.

Before a make-up practicum is scheduled, a Teacher Candidate may first be required to demonstrate to the satisfaction of the Associate Dean that he or she no longer poses a risk to students, is capable of acting ethically and with care, respect, trust, and integrity, and has the essential skills and abilities needed to be responsible for the physical safety, psychological health, and educational well being of students. Such demonstration may require medical or other documentation.

**VOLUNTARY WITHDRAWAL from a Practicum:** Teacher Candidates are expected to work collegially with Associate Teachers and, with the assistance of a Practicum Consultant if necessary, attempt to resolve any issues that may arise. Voluntary withdrawal from a practicum placement without the advice of or against the recommendation of a Practicum Consultant, the Manager (Practicum & Field Experiences), or the Teacher Education Office constitutes an **unsatisfactory** practicum.

Voluntary withdrawal from a practicum may constitute grounds for withdrawal from the program. The Manager of Field Experiences will review with the Teacher Candidate and Practicum Consultant (if any) the circumstances surrounding the withdrawal and recommend progression, on a case by case basis, to the Associate Dean.