

**CIESC/SCECI Minutes of the Annual General Meeting
University of New Brunswick, Fredericton, NB
Tuesday, May 31, 2011**

1. Welcome and Attendance

The meeting was called to order by the president of CIESC, Nombuso Dlamini, at 11:54 am. Executive Committee members introduced themselves. The members observed a moment of silence in memory of Helen Harper (UNLV) and Otilia Charek (St. Francis Xavier) who passed away this past year. Those in attendance introduced themselves and completed the attendance register:

#	Name	Institution
1	Steve Sider	WLU
2	Ali Abdi	U of Alberta
3	Nadya Weber	OISE/UT
4	Erin Aylward	U of Ottawa
5	Andrew Hodgkins	U of A
6	Angela MacDonald	OISE/UT
7	Leigh-Anne Ingram	OISE/UT
8	Lucy Karanja	UWO
9	Musembi Nungu	U of A
10	Thashika Pillay	U of A
11	Lynette Shultz	U of A
12	Kumari Beck	SFU
13	Munyaradzi Hwami	U of A
14	Deo Poonwassie	U of Manitoba
15	Alicia Hussain	Queen's U
16	Mary Drinkwater	OISE/UT
17	Melanie Young	SFU
18	Mell Lall	Brandon U
19	Hazen Barrett	Portage School Division
20	Michael Cottrell	U of Saskatchewan
21	Joe Pearce	U of Saskatchewan
22	Monica Chahal	U of A
23	Kari Grain	U of Calgary
24	Paul Carr	Lakehead U (Orillia)
25	Handel Wright	UBC
26	Jane Gichuru	UWO
27	Melody Viczko	U of A
28	Dilek Kayaalp	UBC
29	Yvonne Hébert	U of Calgary
30	Kathy Bickmore	OISE/UT
31	Marianne Larsen	UWO
32	Marilyn Steinbach	U of Sherbrooke

33	Gordon M. Djong	SUNY Buffalo
34	Ira Applebaum	OISE/UT
35	Grazia Scoppio	Canadian Forces Leadership Institute and RMC
36	Nombuso Dlamini	York U
37	Shelane Jorgenson	U of Alberta

2. Adoption of the Agenda

Marianne Larsen will be giving the report for the CIE journal on behalf of Suzanne. Marianne will also be giving the WCCES report on behalf of Vandra Masemann. Both Vandra and Suzanne expressed regrets for not being able to be at the AGM. Handel Wright requested that we move the awards to after the President's Report.

Moved: Poonwassie/Bickmore

"To adopt the agenda."

Carried.

3. Adoption of the Minutes of the May 31, 2010 AGM

Lynette Shultz's name is mis-spelt throughout (Shultz, not Schultz).

Moved: Cottrell/Carr

"To adopt the Minutes of the May 31, 2010 Annual General Meeting."

Carried.

4. Matters Arising from the Minutes

Regarding 9. f) Honorarium for Guest Speaker

Grazia Scoppio suggested that a roof be put on the honorarium of the guest speakers (in those years in which we have guest speakers). Deo Poonwassie indicated that in the past, a guest speaker was sought from the host university so that costs could be minimized. Lynette Shultz indicated that the guest speaker needs to be considered in consultation with the program chair. Grazia suggested that we share a keynote with another association.

Regarding 4. President's Report: Nombuso Dlamini

Erin Aylward asked for an update on CIESC's participation with UNESCO and AERA. The president of CIESC is also the representative to UNESCO Canada. Nombuso indicated that she was not able to connect with the UNESCO meetings this past year.

CSSE is given a session in the annual AERA program.

5. President's Report: Nombuso Dlamini

The president provided an overview of her written report. Highlights of her report included:

- To encourage membership to consider being part of the nomination committee for the CSSE executive. Submit names for the nomination committee to the incoming President, Marianne Larsen.
- Any suggestions for keynote speakers for next year's CSSE should be directed to Marianne.
- CSSE is engaging the associations and their members regarding whether CSSE should continue to be a part of the Congress of Social Sciences and Humanities. A poll from CSSE will be provided to survey associations. The president provided opportunity for members to discuss this possibility and pros and cons were discussed. Kathy Bickmore suggested that we also have the opportunity to provide input into how to make the relationship with Congress work more effectively.
- Marianne was invited to comment on two events held at the Comparative and International Education Society conference in Montreal. She indicated that the CIESC held two events: one was a time of discussion with about 15 people attending and a reception with more than 100 who came. The events were well received.

See the President's Report as an attachment to these minutes.

See the CIES Conference Report as an appendix to these minutes.

Moved: Shultz/Carr

"To accept the President's Report."

Carried.

Moved: Sider/Shultz

"To express appreciation to the president, Nombuso Dlamini, for her work."

| Carried.

6. Awards

Paul Carr and Handel Wright presented the Douglas Ray and Michel Laferrière awards to:

Andrew Hodgins – Douglas Ray
Lucy Karanja – Michel Laferrière (Doctoral)

Kari Grain – Michel Laferrière (Masters)

Each recipient was invited to give an overview of their work. Paul and Handel asked that members spread the word regarding the awards. The president expressed thanks to Paul and Handel for their work in the awards process.

7. Secretary-Treasurer Report: Steve Sider

The treasurer provided a written report and highlighted key areas:

- We continue to have annual financial shortfalls but remain in a relatively healthy position due to funds invests in GICs (approximately \$14,000). We will need to cash in a \$5000 GIC this summer when it matures to maintain a healthy cash reserve.
- There was a loss of approximately \$2,000 in 2010. It is anticipated that there will be a loss of approximately \$3,000 in 2011. The Treasurer indicated that steps need to be taken to move from deficits to a balanced budget. An early budget draft for 2012 was presented.

See the Treasurer's Report as an appendix to these minutes.

Moved: Larsen/Jorgenson

“That the 2010 financial statements be approved.”

Carried.

Moved: Hébert/Steinbach

“That the president of CIESC go to the board of CSSE and that we work to change the policy on moving to small universities due to the impact on our associations.”

Motion not carried.

Moved: Weber/Beck

“To accept the Treasurer's Report.”

Carried.

The president expressed appreciation for the work of the treasurer.

8. CIE Journal Report: Marianne Larsen

Marianne provided the report on behalf of Suzanne Majhanovich, the outgoing editor. Marianne is the incoming editor starting in 2012 with volume 41.

In 2010, there were three issues of the journal, including a special issue on South Asian education. In 2011, there will be three issues, including a special June issue dedicated to Otilia Chareka.

Marianne gave an overview of the on-line CIE. She invited the membership to provide input regarding whether the journal should be completely on-line. There was much support for this idea. Members are welcome to provide input to Marianne by email or in person. Lynnette asked Marianne to ensure that the on-line CIE journal be searchable by major databases.

The membership acknowledged the work of Suzanne Majhanovich as editor of the journal. Members were reminded that the editor of the journal needs to be appointed by the Executive Committee and ratified by the AGM.

9. Program Chair's Report: Kumari Beck

Submissions for this year's conference were down from last year (from 94 to 43). Kumari expressed appreciation for the high quality of submissions, particularly from graduate students. Kumari reviewed the process for populating the program slots. Kumari encouraged members to encourage others to submit to CIESC. Kumari sought ideas for next year's keynote speaker and/or panel. As well, she asked members for input regarding the pre-conference.

Moved: Scoppio/Viczko

“To accept the Program Chair's Report.”

Carried.

10. WCCES Report: Marianne Larsen

Marianne provided an overview of WCCES on behalf of Vandra Massemann who was not able to attend. CIESC is a member of WCCES. Suzanne Majhanovich represented our society at the World Council in Istanbul. The next WCCES meeting will be in Buenos Aires on 24-28 June 2013 with the theme “New Voices, New Times”. In May, the WCCES Board voted to increase membership fees for societies of our size to \$400 from \$200.

Moved: Weber/Aylwater

“To accept the WCCES and CIES Conference Reports [dealt with under the President's Report].”

Carried.

11. New Business:

a) Elections

Ali Abdi was the Nominating Committee. He presented the nominations for vice-president: Grazia Scoppio (nominated by Suzanne Majhanovich) and Lynnette Shultz (nominated by Kumari Beck, Vandra Masseman). Both candidates presented speeches and a balloted election took place with both candidates absent from the room. The results of the elections: the vice-president is Lynnette Shultz.

As a result, the Executive Committee is:

President: Marianne Larsen
Past-President: Nombuso Dlamini
Vice-President: Lynette Shultz
Secretary-Treasurer: Steve Sider
MAL (Program Chair): Kumari Beck
MAL: Shelane Jorgenson, Paul Carr, Grazia Scoppio

Nombuso thanked the members for their support. The members expressed appreciation to Nombuso for her service as president.

b) Website, Communication, Recruitment of Members

Marianne indicated that the web-site will be re-designed. Marianne stated that recruiting new members is a key part of her mandate. She is happy to receive suggestions for how the society can grow and be revitalized. Shelane volunteered to help with this task. Marianne indicated that the constitution will be re-examined and updated as necessary.

The awards committee expressed hope that the information about the awards could be disseminated further. A suggestion was made to utilize the CSSE email list-serve and web-site to promote the awards. Greater effort needs to be made to reach out to universities from Quebec and papers written in French.

c) Role of Members at Large

Grazia suggested that Members at Large take on specific roles to provide effective service to the Executive Committee. Possible areas that MAL can contribute to include: Student Travel Grants, Awards Committee, Newsletter, New Scholars Committee.

d) Appointment of Editor of the CIE Journal

Moved: Wright/Carr

“That the Executive Committee appoints Marianne Larsen as the incoming editor of the Canadian and International Education Journal.”

Carried

Moved: Beck/Shultz

“That the AGM ratify Marianne Larsen as the incoming editor of the CIE.”

Carried.

11. Adjournment

The president adjourned the meeting at 2:10 pm.

Minutes recorded by Steve Sider.

REPORT ON CIESC AT THE CIES CONFERENCE IN MONTREAL, MAY 2011

We had a number of events to promote the work of the CIESC at the CIES (Comparative and International Education Society), which was held in Montreal from May 1-5th, 2011.

1) CIESC Meeting

On Sunday, May 1st, we were provided with a 1 ½ hour slot in the official program for a CIESC meeting. We had 15 people in attendance, some existing members and others who were interested in learning more about our society. See list below. I chaired the meeting. After introductions, Vandra Masemann provided some historical background about the CIESC, emphasizing one of the initial objectives of our society to support Canadian colleagues and scholars in their comparative and international education work.

Suzanne Majhanovich talked about our society's journal, *Canadian and International Education*, and Marianne, the incoming editor, talked about plans to put the journal online.

Suzanne provided background about the WCCES and our relationship to the world council. A vote was to be held at the WCCES meeting (the following day) on whether or not to increase fees. The proposal was to double existing fees. Suzanne asked for feedback from our society about this proposal. We discussed the pros and cons and overall the group was supportive of the fee increase, but asked Suzanne to raise concerns about fees for smaller societies at the next WCCES meeting.

The next topic on our agenda was communication. All agreed that we need to improve in this area for both members and to recruit new members. Vandra raised the point that in the past, there used to be 2 CIESC newsletters/year and that was a good way of knowing to get updates about the society and the work of our members. The Minutes of all Executive meetings and our AGMs used to be circulated widely in both English and French.

We then talked about our membership and how to recruit new members. We discussed ways to recruit new members, including:

- advocacy work amongst existing, more well established members to promote CIESC in their institutions
- the development of a Facebook page,
- having a New Scholar's Workshop at CSSE conference
- surveying current student members to determine what they want from our society
- publicity blitz about CIESC to all Faculties of Education as David Wilson did in the past
- information session about our student awards at the CSSE conference and in all emails to students

Marianne, as incoming President, promised to make improving communication amongst members and the recruitment of new members as her key goals.

We discussed the pros and cons of belonging to the CSSE. Concerns were raised about how individuals become members of CIESC through the CSSE. Generally, individuals renew their CSSE and CIESC membership online through the CSSE website in order to attend the annual CSSE conference. If they are not planning on attending the conference, some individuals do not renew their membership. Given that fewer past members are attending this year's CSSE conference in Fredericton, our membership numbers are down considerably. However, we were reminded of the benefits of belonging to the CSSE, which administers our membership lists, and organizes the conference every year.

Attendance at the CIESC meeting – May 1st, 2011

Marianne Larsen, mlarsen@uwo.ca
Suzanne Majhanovich, smajhano@uwo.ca
Vandra Masemann, masemann@interlog.com
Maryam Soltan Zadeh, msolt001@fiu.edu
Roger Boshier, UBC, roger.bosheir@ubc.ca
Yeow-Tong Chia, yeowtong.chia@gmail.com
Allan Pitman, pitman@uwo.ca
Genny Villa, gvilla08@gmail.com
Handel Wright, handel.wright@ubc.ca
Gordon Moningka Djong, gordon_moningka@yahoo.com
Kazuko Kurihana, kkurihana@w7.dion.ne.jp
Ying Wang, ywan57@uwo.ca
Karen Mundy, karen.mundy@gmail.com
Paul Carr, prcarr@gmail.com
Louise Gormley, louise.gormley@gmail.com

2) CIESC Reception – Wed. May 4th, 2011 – 8-9:30 p.m.

We held our reception at the CIES conference on the evening of Wednesday May 4th. We had arranged for and paid for catering. We ordered 10 bottles of wine and 4 dozen appetizers for a total of \$1623.59. We received \$700 in donations from members and institutions. The CIESC covered the rest of the expenses. Marianne welcomed individuals to our reception and handed out a free drink ticket. We had information tables set up in the room and sheets for individuals to sign if they were interested in becoming members. The reception was a great success and we had about 100 people come by over the course of 1 ½ hours. People seemed to be enjoying themselves and learning, if they didn't know already, that there was a Canadian comparative and international education society.

CIESC/SCECI
Treasurer's Report to the Annual General Meeting
May 31, 2011 University of New Brunswick, Fredericton, New Brunswick
Steve Sider, Ph.D.

1. Overview

I took over the Treasurer responsibilities from Grazia Scoppio in May, 2010. I am indebted to Grazia for her assistance in this transition time. Overall, our financial resources continue to decline. Although we have approximately \$15,000 available (\$14,000 in GICs + \$800 in the bank), we will need to cash one of our GICs (\$5,000) when it comes due in July to sustain our 2011 budget.

2. Filing of Information (CRA), Banking Information

I submitted our financial statements to Canada Revenue Agency for the 2009 year and will submit the 2010 statements in June, 2011. The 2010 Financial Statements will be presented at the 2011 AGM. We continue to have a Community Account with the Bank of Montreal.

3. Awards & Student Travel Grants

We provided travel grants to those who attended the 2010 Montreal conference. Due to a number of reasons, the application process occurred after the conference but a total of \$1,000 was provided to five applicants. For the 2011 Fredericton conference, we received 22 applications. We were able to provide 17 travel grants of either \$50 or \$75 (total of \$1100). Applicants were not awarded a grant if they had substantial other travel funds or were not presenting at CIESC. The Douglas Ray (\$100) and Michel Laaferriere (2 x \$200) awards will also be presented at the 2011 conference.

4. Budget Projections for 2011 and 2012

I have developed a budget for 2011 in which I anticipate a shortfall of approximately \$2,900. Since we will have only approximately \$800 in the bank account (after awards and student travel grants have been accounted for), I plan to cash a \$5,000 GIC which is coming due in July. This will provide us with funds in the bank for other expenses, such as support for the CIE journal and the WCES. Attention is being given to our shortfalls and I anticipate attaining a balanced budget by 2013. Draft projections for 2012 will be presented at the AGM.

6. Concluding Comments

Thank you for the opportunity to serve as Treasurer in 2010 for CIESC/SCECI. I look forward to continuing this service in the current year.

Steve R. Sider, Ph.D., Treasurer

Statement of Revenue and Expenditures

REVENUE	2010 (Jan. 1 – Dec. 31)	2011 (includes actual to May 31/11)	2009 (comparison)
CSSE Transfer (Membership Fees)	3,675 ²	4,020 ³	3,555
Bank Interest	0.05	0	0.73
Donations Received	0	600 ⁴	0
Pre-Conference	0	1,000	0
Total Revenue	3,675.05	5,620	3,555.73

EXPENSES			
CIE Expenses	2,000	2,000	2,000
Awards	0	500	300
Student Travel Grant	1,000	1,100	700
CIES Reception	0	1,618.68	0
CSSE Conference Expenses	2,711.72 ⁵	2,703.37 ⁶	3,953.52
Pre-Conference	0	0	0
Miscellaneous	20	200	1,951.23 ⁷
WCES Expenses	0	400	256.48
Total Expenses	5,731.72	8,522.05	9,161.23

TOTALS			
Total Revenue	3,675.05	5,620	3,555.73
Total Expenses	5,731.72	8,522.05	9,161.23
Rev Over or (Under) Exp	(2,056.67)	(2,902.05)	(5,605.50)

² Membership dues are paid to CIESC from CSSE (which collects them) in the year following – so these represent dues collected in 2009 but paid in 2010

³ 2010 Dues include:

73 x \$30 (regular members) = \$2190

101 x \$15 (student) = \$1515

2 x \$15 (retired) = \$30

7 x \$15 (low wage) = \$105

6 x \$30 (associate) = \$180

⁴ Received to support the reception @ CIES – May 4, 2011

⁵ Includes 2009 catering + 2010 honorarium and related expenses for guest speaker

⁶ CSSE conference expenses are paid out in the year following the conference – i.e. the fees for 2010 were paid in 2011 when the bill was received

⁷ Includes \$1,200 for web-site development